

INFORMATION ABOUT THE COMPETITION (wzór)

Position name:

Field: (jeśli dotyczy)

Discipline: (jeśli dotyczy)

Reference no.: (skrót od nazwy stanowiska/miesiąc/rok)

Place of work: (miejscowość)

Type of contract: (np. umowa o pracę)

Working time: (np. 4/4)

Faculty/Unit/Organizational unit: (należy wpisać)

Type of position: (wybrać professor, university professor, assistant professor, assistant, visiting professor, visiting researcher, visiting lecturer, senior lecturer, lecturer, lector (lecturer of foreign language), instructor)

Research position profile: (wybrać R1, R2, R3, R4 - jeśli dotyczy)

Deadline for submitting applications to participate in the competition: by... (wpisać datę),
until... (wpisać godz.)

Announcement expiration date: (data do kiedy ogłoszenie ma być widoczne na stronie)

Deadline for the conclusion of the competition: (wskazać przybliżony przedział czasowy)

Planned date of employment: (data od kiedy planujemy zatrudnić kandydatkę/kandydata)

Period of employment and remuneration: (zatrudnienie zgodne z przepisami Kodeksu Pracy, Ustawą Prawo o Szkolnictwie Wyższym i Nauce)

Position description: (proszę opisać za co osoba na tym stanowisku będzie odpowiedzialna)

Responsibilities: (w punktach proszę rozpisać szczegółowe obowiązki, które osoba na tym stanowisku będzie wykonywała)

Requirements: (w punktach proszę wypisać jakie wymagania musi spełniać kandydatka/kandydat na to stanowisko)

We offer: (w punktach proszę wypisać co możemy zaoferować kandydatce/kandydatowi jako pracodawca)

Development prospects: (krótki opis perspektyw)

Required documents:

1. **Application for participation in the competition addressed to the Rector**

LINK PL:(załącznik nr 3a)

LINK EN:.....(załącznik nr 3a1)

2. **Short biography**

3. **A copy of the document confirming obtaining the academic degree/title of professor or a copy of the diploma of graduation**
4. **Self-report containing information about achievements in the field of research activity, teaching experience and organizational activity**
5. **List of publications**
6. **List and description of scientific internships**
7. **Statement on having read the information regarding the processing of personal data** LINK PL:(załącznik nr 3b)
LINK EN:(załącznik nr 3b1)
8. **Statement on meeting the requirements set out in Art. 113 of the Act of July 20, 2018. Law on higher education and science**
LINK PL:(załącznik nr 3c)
LINK EN:(załącznik nr 3c1)
9. **Declaration of the candidate that in the case of winning the competition, Wrocław University of Science and Technology will be the primary place of employment ***
LINK PL:(załącznik nr 3d)
LINK EN:(załącznik nr 3d1)

* If a competition is won by a person who is employed under an employment relationship with another employer conducting the following activities: research, research and teaching, research and development, implementation (except for cases specified in Article 125(3) of the Act), and the employment is not expired by the date of employment at the Wrocław University of Science and Technology as the primary place of work, this person, in accordance with art. 125 sec. 1 of the Act, taking into account art. 125 sec. 2 of the Act, is obliged to obtain the Rector's consent for additional employment under an employment relationship with another employer after employing at Wrocław University of Science and Technology. If the competition is won by a person who conducts business activity, the requirement of art. 125 sec. 7 of the Act should be met.

Application documents in Polish or English should be sent:

- by traditional mail to the correspondence address... *(wpisać adres)* or
- by e-mail to the following e-mail address... *(wpisać adres)* by... *(wpisać datę)*, until... *(wpisać godz.)*

In the title of the message, please indicate the reference number: *(wpisać nr referencyjny)*

Applications of persons sending their documents without indicating a specific reference number and sent after the deadline for submission will not be considered.

All information on the course of the competition is provided by the assistant/HR assistant at the e-mail address ... *(wpisać adres)*

The date of receipt of the documents is decisive. The date of receipt of application documents is considered to be ... *(wpisać godz.)* on the day indicated in the information about the competition. Receipt of the documents from the candidate will be confirmed by the assistant/HR assistant via e-mail to the address indicated in the application.

Candidates' applications will be evaluated by the Competition Committee appointed by *(wpisać wnioskodawcę i organizatora konkursu)*. After the competition procedure is closed, the applications of persons who have not been accepted for work will be returned, provided

that they were sent by traditional mail. People interested in having their documents back will be able to pick them up from the assistant/HR assistant within 6 months after the competition procedure is closed, against acknowledgment of receipt.

Information on the competition procedure can be found in the *Guide for Applicants*

LINK PL: <https://pwr.edu.pl/uczelnia/europejska-strategia-dla-naukowcow/otm-r>

LINK EN: <https://pwr.edu.pl/en/university/european-human-resources-strategy-for-researchers/otm-r>

The University reserves that the competition may remain unresolved.

The recruitment and competitions conducted by the Wrocław University of Science and Technology are open, implemented in accordance with clear and transparent principles based on clear and unambiguous criteria for substantive evaluation, taking into account a diverse professional career. The Wrocław University of Science and Technology conducts recruitment procedures in accordance with the guidelines of the European Charter for Researchers and the Code of Conduct for the Recruitment of Researchers and the Open, Transparent and Merit-Based Recruitment of Researchers (OTM-R) Policy at the Wrocław University of Science and Technology.

LINK PL: <https://pwr.edu.pl/uczelnia/europejska-strategia-dla-naukowcow/otm-r>

LINK EN: <https://pwr.edu.pl/en/university/european-human-resources-strategy-for-researchers/otm-r>

Recruitment and competitions conducted by the Wrocław University of Science and Technology are conducted with the equal opportunities policy, in accordance with the "Equality Plan for the Wrocław University of Science and Technology for 2022-2024".

LINK PL: <https://rowna.pwr.edu.pl/aktualnosci/plan-rownosci-dla-pwr-11.html>

LINK EN: <https://rowna.pwr.edu.pl/en/>

Wrocław University of Science and Technology, as a friendly employer, supports the employment of people with disabilities. Information on the accessibility of selected PWR buildings: <https://przewodnik.pwr.edu.pl/pl>. Information on support for employees with disabilities and special needs: <https://dzd.pwr.edu.pl/en>.

Before establishing an employment relationship with the person who wins the competition, Wrocław University of Science and Technology will verify them in accordance with the provisions of the Act of 13 May 2016 on Counteracting Sexual Crime Threats and Protecting Minors. Data necessary for this verification (PESEL number or, in the absence thereof, maiden name, father's name, mother's name, date of birth) will be obtained only from the selected person and should not be provided at the application stage.

The Wrocław University of Science and Technology has a Regulation on reporting cases of irregularities and protection of persons making reports (whistleblowers). You can read it at the following link: <https://pwr.edu.pl/uczelnia/informacje-ogolne/wladze/pelnomocnicy-rektora/pelnomocnik-ds-przeciwdzialania-korupcji>