

Agreement No. /20...
on the provision of educational services
on full-time studies

concluded on in Wrocław, between:

Wrocław University of Science and Technology, 27 Wybrzeże Wyspiańskiego, 50-370 Wrocław
represented by the Dean of the Faculty,

hereinafter referred to as *the University*;

and

Mrs./Mr.

residing at

.....
possessing an identity card/passport*: (series, No.)

....., Personal Identification No.:

.....
hereinafter referred to as *the Student*

Agreement subject

§ 1

1. The subject of the Agreement is **the provision of education for higher education studies** conducted by the University at the Faculty as a study: first-level studies/ *licencjat/ inżynier* studies*, second-level *magister* / studies*, **as full-time studies**, payment terms for these studies and the mutual rights and obligations of the Parties.

2. The University undertakes implementation of the plan of study and programme of education at the field of study of concluded in language including ECTS points, in accordance with the *Act of 27 July 2005 on Higher Education* (consolidated text Journal of Law of 2012 item 572, as amended), hereinafter referred to as the "Act", as well as regulations, and to issue a diploma of in accordance with the *Regulations governing higher education studies at Wrocław University of Science and Technology*.

3. Within the provision of educational services, the University provides the Student with, among the others:

- conducting classes by specialized staff;

- conducting scheduled classes in studios intended for didactic classes, in the specialized studios and language labs equipped with the appropriate equipment, providing suitable conditions;
- the opportunity to complete the undertaken studies at the faculty and the field, and in the case when there are important reasons for which the University has to drop out such a possibility, the opportunity to complete the studies at the faculty and field, similar, or chosen by the Student;
- use of a library with a reading room and the Internet access and free use of the Internet in designated areas at the University.

4. The Student undertakes to act in accordance with the oath, and to comply with the provisions of the *Regulations governing studies at Wrocław University of Science and Technology*, the Statute and other regulations and decisions issued by the University authorities in force during the study.

5. The fees for educational services for full-time studies referred to in § 2 of this Agreement shall be annually determined by the Rector of the Wrocław University of Science and Technology, provided that the amount referred to in § 2.1 point b may not exceed the costs incurred by the University to the extent necessary to launch and conduct these studies, including the costs of preparation and implementation of the University development strategy, in particular the development of scientific staff and scientific educational infrastructure, including depreciation and repairs (Art. 99 item 2 of the *Law on Higher Education*).

6. The Student undertakes to pay on time the fees for educational services referred to in § 2. 1 and the fees referred to in § 3. 1 of this Agreement.

Fees for educational services

§ 2

1. The University takes and the Student undertakes herself/himself to make payments for:
 - a) conducting studies in a foreign language, provided that these studies are paid*,
 - b) retaking courses due to no progress with studies.
2. The Student, in case of vacancies, shall be entitled, without payment, for training in the classes not covered by the study plan, to all the courses provided by the faculties of Wrocław University of Science and Technology or the Department of Foreign Languages, Department of Humanities and Social Sciences, Department of the Physical Education and Sport. Student can pursue these courses with the approval of the Dean of her/his faculty and with the approval of the Dean of the Faculty offering courses not covered by the plan of study with the approval of the Dean or directors of the departments mentioned above. The Student may use from, after remuneration, a schedule of courses commercially operated by the Faculties, Department of Foreign Languages, Department of Humanities and Social Sciences as well as Department of Physical Education and Sport.
3. The fee for studies conducted in a foreign language shall not be changed within an academic year*.

4. The fee for studies conducted in a foreign language, fixed in an academic year... is:
- for the winter semester - PLN,
 - for the summer semester - PLN.
5. The semester fee for studies conducted in a foreign language, in the amount as for the summer semester, shall be binding in the following academic years unless it is determined, in the manner specified in Item 9, its new amount, which shall be binding for Parties without having to draw an annex to the Agreement. *
6. If in the following year of studies the fee referred to in item 1 point a) and in item 4, established by the University Rector, will increase by 10% or more in comparison to the previous year, this fee for the current year of study will be 110% of the fee for the previous year.
7. Semester fees for studies conducted in a foreign language shall be paid by the Student in a semester, which charges relate to:
- a) in full till 30 October in the winter semester and till 10 March in the summer semester or
 - b) in 2, 3 or 4 * equal installments on the dates specified in a written Agreement with the Dean. *
8. The fee for retaking courses due to no progress with studies in the academic year is:
- a) for retaking the "engineering project" course, "licencjat/inżynier dissertation", etc. (at first-level studies), understood as the work **600,00 PLN**
 - b) for retaking the "Magister diploma dissertation" course (at second degree studies), understood as the work **900,00 PLN**
 - c) for retaking 1 hour a week: lecture, foreign language lecture **3,50 PLN**
i.e. 15 hours in a semester **52,50 PLN**
 - d) for retaking 1 hour a week: practical classes, laboratory, project, seminar, physical education classes or any other course **4,00 PLN**
i.e. 15 hours in a semester **60,00 PLN**
9. In subsequent academic years, the level of fees for retaking courses because of no progress with studies result from the Internal Rector's Ordinance and shall apply to the Parties without an annex to the Agreement.
10. The fee for retaking courses because of no progress with studies must be paid within 14 days after specification of charges for retaking course in the Uniform Student Service System (hereinafter referred to as "JSOS system"), in the given academic year.
11. The fee for retaking courses because of no progress with studies can be divided into 2, 3 or 4*, installments on Student's request, under a written Agreement with the Dean, on the dates resulting from this Agreement, in the given academic year.
12. In the event when the payment days are on non-working days (Saturdays, Sundays, public holidays) payment terms move to the first working day after the agreed date of payment.

13. In the case of changes in charges for retaking courses because of no progress with studies in the next academic year, the Student is notified of the new amount of fees in the manner adopted by the University (i.e. website, the information posted on the information board, sent to the Student's e-mail address etc.). If the Student does not accept new rates then s/he is entitled to terminate the Contract with an immediate effect, which is tantamount to resignation from the studies. A statement of termination must be submitted before the start of the new academic year, no later than the day preceding the start of the academic year.

14. The Agreement shall terminate upon a written resignation submitted by the Student to continue her/his studies or on the date of final removal from the list of students - on the basis of the procedures determined in the *Regulations governing studies at the Wrocław University of Science and Technology*.

15. In the case referred to in item 14, the Student is entitled to a proportional (to the period of studies which was completed) fee refund, determined in item 1.

Other provisions

§ 3

1. The University takes and the Student undertakes to pay fees for issuing electronic student's card and a university diploma. The amount of these fees are defined in the ordinance issued by the Minister who is responsible for higher education.

2. The student is given an electronic student's card, the deadline to pay the fee for its issue expires on:

a) 15 November..... or students enrolled beginning with the winter semester or

b) 31 March for students enrolled beginning with the summer semester.

3. The fee for issuing the diploma referred to in § 3 item 1, shall be paid before receiving the diploma, the deadline set by the Dean and after specification of charges in JSOS system.

4. The Student agrees to pay any duties on the individual account of the University, generated by the JSOS system, number:

The date of payment is considered the date of crediting the bank account of the University the amount of the fee.

5. Untimely payment of any debts to the University shall result in the specification of statutory interests for delay.

6. The University obliges itself not to charge any other fees for educational services than those specified in the Agreement, as long as they do not result from changes in the generally applicable law.

7. In cases not regulated by the Agreement, the provisions of the *Law on Higher Education*, the Civil Code and the "Principles of charging for services in full-time studies", adopted by the Senate of the Wrocław University of Science and Technology shall apply.

8. Any amendment to the Agreement must be prepared in writing in the form of an annex to be valid.

9. Any dispute arising from the Agreement, the Parties shall endeavor to resolve amicably, and if it is indispensable - submit it for resolution by a court of competent jurisdiction to the University's registered office.

10. The Agreement is drawn up in two identical copies, one copy for each Party. The copy for the University shall be kept in the Student's folder.

11. The Student agrees on processing of her/his personal data by the University, which is associated with the execution of the Agreement, according to the *Act of 29 August 1997 Protection of Personal Data* (Journal of Laws of 2015 item 2135).

12. The Agreement is concluded for the period of study and becomes legally effective since

UNIVERSITY

STUDENT

.....

.....

* delete as appropriate